



Alison Colavecchia, M.A., C. Psych. Assoc.
College of Psychologists of Ontario License #3389

alisoncolavecchia@gmail.com
Cell: 416-356-1899

Privacy Statement

I understand the importance of your privacy and am committed to protecting it by doing the following:

- Unless there is an emergency, I will not collect private information about you without your consent
- I collect and record only information that I believe is needed to provide you with service
- The privacy of your information is protected through established procedures in my office. For example, I keep paper information and electronic hardware in a secure area
- Psychologists and Psychological Associates are regulated by the College of Psychologists of Ontario, who may review my records as part of their regulatory activities
- As per my license requirements, in the case where care is being provided to a child or adolescent under the age of 18 years, your personal information will be shared with my clinical supervisor
- Information about you will be disclosed to persons outside my office only with your consent, except in situations in which disclosure is justified or required by law or by the Psychologists' code of ethics. For more information, see the "Confidentiality" section in my Health Consent Form
- When giving me permission to disclose information about you, you may limit what I disclose but if the person receiving the information clearly needs the information in order to provide you with appropriate service, I am required by law to inform that person that you have refused consent to provide some necessary information
- With only a few exceptions, you have the right to see your record and to request copies of information in your record. Exceptions include the possibility of harm to you or someone else, and confidential information in the record about a person other than yourself.

I would be pleased to answer any questions you have about this Privacy Statement and to explain any further privacy practices that are specific to your particular situation.

If you would like more detailed information at any time, would like to access or correct your record, have a concern about my privacy policies and procedures, or have a complaint about the way your privacy has been handled, please don't hesitate to speak to me. If you have a concern or complaint and aren't satisfied with my response, you may contact the Information and Privacy Commissioner of Ontario (416-326-3333 or 1-800-387-0073).